



## MINUTES OF THE WINGHAM BIA GENERAL MEETING

Date: October 17, 2024

Time: 6:30 pm

Location: Hot Stove Lounge - NHWCC

Guests Present: None

Discussion Items: None

Adjournment: 6:31 p.m.

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## MINUTES OF THE WINGHAM BIA BOARD MEETING

Date: October 17, 2024

Time: 6:32 p.m.

Location: Hot Stove Lounge - NHWCC

### MEMBERS PRESENT:

Dave Tiffin, Chair  
Doug Kuyvenhoven, Treasurer  
Ryan Fergusson  
Jim Snyder  
Joey Havers  
Mitch Wright, Council  
Representative/Vice-Chair

### REGRETS:

Mitchell Pyke

### OTHERS PRESENT:

Paul Heffer, Amanda Martyn

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1. CALL TO ORDER: 6:32 p.m.

2. CONFIRMATION OF SECRETARY for MEETING:

- a. Moved Chair Tiffin that Ryan Fergusson take minutes for the Oct. 17 meeting. 2<sup>nd</sup> by Doug. **CARRIED**

3. CONFIRMATION OF THE AGENDA

Chair Tiffin added item 6d to review 2025 meeting schedule.

**MOVED BY:** Joey Havers

**SECONDED BY:** Mitch Wright

*THAT the Wingham BIA Board hereby accept the Agenda as presented for the Oct. 17 meeting with the change noted above.*

**CARRIED**

4. DISCLOSURE OF PECUNIARY INTEREST – None Noted

**5. MOTION TO RECEIVE MINUTES OF PRIOR MEETING**

**MOVED BY: Jim Snyder**

**SECONDED BY: Mitch Wright**

*THAT the Wingham BIA Board hereby adopts the minutes of the Sept 19/24 meeting, as presented.*

**CARRIED**

**6. PUBLIC MEETINGS/DELEGATIONS – None noted**

**7. BUSINESS ARISING**

- a. Chair Tiffin gave an update from the County BIA Summit held in Clinton
- b. Discussed meeting held with CAO Evans regarding frustration of volunteers working with some NH staff.
  - i. CAO noted meeting to be held Nov. 12/24
- c. Chair Tiffin reviewed letter sent to Public Works regarding charging station and clock in Cruickshank Park requesting repair/removal
- d. Reviewed the meeting schedule for 2025 noting the Annual General Meeting to be held February 20 and no meeting in July.
  - i. Moved by Chair Tiffin, 2<sup>nd</sup> by Doug K.

**CARRIED**

**8. CORRESPONDENCE**

- a. Chair reviewed letter sent to NH Council regarding changes to recycling and possible concerns for business owners.
- b. Chair Tiffin noted the resignation of Annette Monsma from the Board due to retirement and move for acceptance. 2<sup>nd</sup> by Mitch Wright

**CARRIED**

**9. BOARD MEMBERSHIP:**

- a. Doug K. nominated Amanda Martyn as new Board member to replace the vacancy created by Annette Monsma and that Amanda become Secretary. Nomination accepted by Amanda.  
Moved by Doug K., 2<sup>nd</sup> by Joey

**CARRIED**

**10. FINANCIAL REPORT**

- a. Report deferred to November meeting as no cheques written.
- b. Discussed a 10% discount on BIA Bucks for the Christmas season, running Nov 1 – Dec. 24. A \$200 book of coupons can be purchased for \$180 up to a \$30,000 limit of sales. Limit of \$5,000/business and \$1000/individual. Moved by Joey, 2<sup>nd</sup> by Doug.

**CARRIED**

**11. NORTH HURON COUNCIL REPORT**

- a. Councillor Wright provided an update from NH Council
  - i. Water tower
  - ii. RFP received one application for operation of food booth in NHWCC
  - iii. Wingham expected to go to flat rate for water.

**12. COMMITTEE REPORTS**

- a. General update from retail and curb appeal

**13. OTHER BUSINESS**

- a. None noted

**14. CLOSED SESSION (IF REQUIRED)**

a. N/A

**15. ADJOURNMENT**

**MOVED BY: Dave T**

**SECONDED BY: Joey**

*THAT the Wingham BIA Board agrees that there being no further business before the Board, the meeting adjourn at 7:35 p.m.*

**CARRIED**

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Chair

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Secretary