



## **WINGHAM BUSINESS IMPROVEMENT AREA GENERAL MEETING AGENDA**

**Date:** January 15<sup>th</sup> 2026

**Time:** 6:30 pm

**Location:** North Huron Wescast Community Centre – Hot Stove Lounge

**Members Present:** Dave Tiffin, Chair  
Ryan Fergusson  
Paul Heffer  
Mitch Wright  
Doug Kuyvenhoven  
Jim Snyder  
Amanda Martyn, Secretary

**Regrets:**

**Others Present:** Mary Havers , Douglas Borowski

**Call to Order:** 6:30pm

**General Discussion:** No Discussion

**Adjournment:** 6:31pm

=====

## **WINGHAM BUSINESS IMPROVEMENT AREA BOARD MEETING AGENDA**

**Date:** January 15 2026

**Time:** 6:31pm

**Location:** North Huron Wescast Community Centre – Hot Stove Lounge

---

### **1. CALL TO ORDER**

### **2. CONFIRMATION OF THE AGENDA**

**Moved By:** Jim Snyder

**Seconded By:** Mitch Wright

*THAT the Wingham BIA Board hereby accept the Agenda as presented for the January 15<sup>th</sup> 2026 meeting.*

**CARRIED**

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None

#### **4. MOTION TO RECEIVE MINUTES OF PRIOR MEETING**

**Moved By: Doug Kuyvenhoven**

**Seconded By: Mitch Wright**

*THAT the Wingham BIA Board hereby adopts the minutes of the December 18, 2025 meeting, as presented.*

**CARRIED**

#### **5. PUBLIC MEETINGS/DELEGATIONS**

#### **6. FINANCIAL REPORT**

**Moved By: Doug Kuyvenhoven**

**Seconded By: Jim Snyder**

##### **a. Financial Statements Review**

-summary was emailed out to members ahead of meeting

-cashflow is good

-accounts receivable: has come down since the reports were generated as payments have coming through

-GST/HST Payable – owed \$5000

-\$23K outstanding for BIA Bucks - Note that the difference between amount owing and money in the account doesn't always match. \$25K sitting in the account, this is positive.

-end of the year: compared to last year levys, were up in associate member fees, up \$2000 on digital sign (we do have some inquiring on 1 year contracts), we received Red Grant for the benches (reported last year) which was \$6600. Total income \$37K. Spent \$42K (far less than expected, as we were going to dig into reserves for the 2<sup>nd</sup> digital sign and we haven't had to pull from reserve yet). \$28K was spent on digital sign (this does include both signs, energy, repairs etc.). Retail promotions revenue and expense are kept separate (revenue \$7300; expense \$7600). Curb appeal collected \$3400, spent \$3330. Interest income. Audit (no bill received yet).

##### **b. Cheques written**

-December list next month (won't approve tonight)

#### **7. NORTH HURON COUNCIL REPORT**

##### **Large Project Updates**

**Blyth Daycare:** The daycare in Blyth is tentative still, but they want to break ground in March 2026. They are on track for build in 2026. They will need to hire staff etc. but it should not be an issue, and be a boost for the Blyth area. Lucknow and Howick are putting in similar daycare projects which are funded through the province. The daycare spots are needed.

**Wingham Standpipe:** The design is done, and ready to go to tender. One holdback is that they need a laydown area for construction, and the only spot is the parking lot. Connecting with the hospital to see if they can use the church or high school parking lot. It's an infrastructure project and it needs to be fixed. Functionally it should work the same as a water tower and has a mechanical back up. It will be a 6 month

project. It is much more cost effective as a standpipe. The longevity is similar and it will still work with upcoming expansion plans.

-Recycling: Officially phased out old contract January 1<sup>st</sup>. They are still picking up blue boxes as no bins have been received yet. The main street is still being collected with the exception of obvious commercial locations. The town is still looking at the possibility of a shared bin through Waste Management. The BIA could look at supporting this service (ie. paying for the fee and placing a localized bin). This is currently discussing amongst the business owners to see if the value is there.

## **8. ANNUAL GENERAL MEETING**

### **a. Date/Time – Thursday, February 19<sup>th</sup> 2026 at 7:00 p.m.**

- Small Lounge at Wingham Columbus Centre has been booked
- Registration at 6:30pm, meeting starts at 7:00pm

### **b. Budget – 2026**

Income Discussion

- associate members, will maybe get a few more
- digital ad income only, this was estimated as we only have an idea for half a year so far
- transfer from reserves (to cover shortfall)

Expense Discussion:

- not renewing membership with the chamber we feel we don't get much value out of this (reduced this budget item)
- curb appeal, leave this budget the same
- digital sign (electricity and Canva license) increased to account for 2 signs
- flags and snowflake budget- \$6000 (left as is because we cannot buy used, we need to buy new – 4 banners & snowflakes)
- new digital sign - \$40K – the other 50% of the sign to pay as well as pavement repair, and legal fees to be protected (registered with North Huron)
- security cameras – budget \$2500 (\$100 x 25 as start up test)
- tourism website - budget \$5000

### **c. Agenda – reviewed and approved**

### **d. Awards – Work In Progress**

- lifetime achievement (chosen)
- volunteer (chosen)
- new businesses (being reviewed)

### **e. Notices to membership**

Township to assist 3 weeks prior. Will post in paper & online. Will include the agenda, proposed budget and minutes from last year. Dave will work with Carson on this.

f. **Board Members**

Looking for ideas for 1-3 new members to try it out for 1 year. Next year the entire board needs to be re-elected anyways.

g. **Project Updates**

Noted above in budget.

**9. TOWN HALL THEATRE OPERATION UPDATE**

-Issues with WIFI and fire protocol. Everything has been resolved. Ongoing staffing issue but things have been settled for the most part. Sheepdogs are still coming March 24<sup>th</sup> 2026.

**10. OTHER BUSINESS**

-curb appeal to be discussed in spring 2026

**11. CLOSED SESSION (IF REQUIRED)**

**12. ADJOURNMENT**

**Moved By: Dave Tiffin**

**Seconded By: Jim Snyder**

Next meeting – Thursday, February 19<sup>th</sup> 2026 for the AGM

Next General Meeting – Thursday March 19<sup>th</sup> 2026

THAT the Wingham BIA Board agrees that there being no further business before the Board, the meeting adjourn at 7:25pm.

**CARRIED**

---

Chair

---

Secretary