



WINGHAM BUSINESS IMPROVEMENT AREA GENERAL MEETING MINUTES

Date: March 19th 2026

Time: 6:30 pm

Location: North Huron Westcast Community Centre – Hot Stove Lounge

Members Present: Mitch Wright
Doug Kuyvenhoven
Amanda Martyn, Secretary

Regrets: Dave Tiffin, Jim Snyder
Others Present: Paul Heffer

Call to Order:

General Discussion:

Adjournment: 6:30pm

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WINGHAM BUSINESS IMPROVEMENT AREA BOARD MEETING MINUTES

Date: March 19th 2026

Time: 6:30pm

Location: North Huron Westcast Community Centre – Hot Stove Lounge

1. CALL TO ORDER

2. CONFIRMATION OF THE AGENDA

Moved By: Doug Kuyvenhoven

Seconded By: Ryan Fergusson

THAT the Wingham BIA Board hereby accept the Agenda as presented for the March 19th 2026 meeting.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MOTION TO RECEIVE MINUTES OF PRIOR MEETING

Moved By: Doug Kuyvenhoven

Seconded By: Ryan Fergusson

THAT the Wingham BIA Board hereby adopts the minutes of the January 15, 2025 meeting, as presented.

Amendments: Title changed to “Minutes” instead of “Agenda”

CARRIED

5. PUBLIC MEETINGS/DELEGATIONS

None

6. BIA Board Executive Positions

Moved: Doug Kuyvenhoven

Seconded By: Ryan Fergusson

- a. **Chair** - Dave Tiffin
- b. **Vice Chair** - Mitch Wright
- c. **Treasurer**- Doug Kuyvenhoven
- d. **Secretary** - Amanda Martyn

CARRIED

7. FINANCIAL REPORT

Moved By: Mitch Wright

Seconded By: Ryan Fergusson

a. Financial Statements Review

-Reports were sent out in advance for review. Noted that cash position is down due to money paid towards the second digital sign, as budgeted. Some additional budgeted items (digital sign and associate member fees revenue) are already above projected amounts for 2026. Accounts receivable reviewed, all are in progress with outstanding item now showing paid.

b. Cheques Written

-page of cheques included for review – all are BIA Buck reimbursements

CARRIED

8. NORTH HURON COUNCIL REPORT

Mitch Wright provided an update of ongoing items:

- received tenders back for the chiller at the Wingham Arena, it is within budget
- capital purchase of a street sweeper instead of renting one, this should save money over the longer-term as we can do it when we want to and how often we want to
- awarded tender for replacement grader for East Wawanosh (also within budget)
- updated fire protection agreement with ACW & Morris Turnberry
- annual water and wastewater report reviewed - water was good (no issues with treatment), wastewater in Wingham was good, Blyth was not great (temporary fix in place with permanent solution proposed)
- BIA budgets were approved

-Belgrave Kinsman – hosting a kids festival June 12th, as a fundraiser for the playground

9. Recycling Update

Moved By: Dave Tiffin

Seconded By: Doug Kuyvenhoven

Motion to approve the Wingham BIA paying for cardboard only recycling pickup through Waste Management on a 1-year trial basis. Bin is to be located behind the Mennonite buggy shed (Foodland). This is not approved in the board budget but looks like we will have surplus in some areas to cover. Feel like this is a good location. BIA members would be notified only. Will need to be monitored to see how it goes. Mailchip to go out to members with details.

CARRIED

10. Project Update

Video Surveillance Proposal: Proposal reviewed. Doug has ordered two different types of camera's to test out. Doug will look into the entire process to test flow. Some amendments are to be made on wording of the BIA Policy (getting rid of property owner, and leaving business owner in its place). Some formatting changes required. Clarification needed on the signage and privacy bullet in section 3.

Website: Tabled until next meeting.

11. CLOSED SESSION (IF REQUIRED)

12. OTHER BUSINESS

13. ADJOURNMENT

Moved By: Douglas Kuyvenhoven

Seconded By: Ryan Fergusson

THAT the Wingham BIA Board agrees that there being no further business before the Board, the meeting adjourn at 7:00pm.

Next meeting – Thursday, April 16th 2026

CARRIED

Chair

Secretary