



WINGHAM BUSINESS IMPROVEMENT AREA GENERAL MEETING MINUTES

Date: May 21, 2026

Time: 6:30 pm

Location: North Huron Westcast Community Centre – Hot Stove Lounge

Members Present: Dave Tiffin
Mitch Wright
Doug Kuyvenhoven
Ryan Fergusson

Regrets: Amanda Martyn,
Absent: Jim Snyder
Others Present: Paul Heffer

Call to Order: 6:34 pm
General Discussion: None

Adjournment: 6:34pm

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WINGHAM BUSINESS IMPROVEMENT AREA BOARD MEETING MINUTES

Date: May 21st 2026

Time: 6:34 pm

Location: North Huron Westcast Community Centre – Hot Stove Lounge

1. **CALL TO ORDER** at 6:34 p.m.

2. **CONFIRMATION OF THE AGENDA**

Moved By: Doug Kuyvenhoven

Seconded By: Mitch Wright

THAT the Wingham BIA Board hereby accept the Agenda as presented for the May 21st, 2026 meeting.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MOTION TO RECEIVE MINUTES OF PRIOR MEETING

Moved By: Mitch Wright

Seconded By: Doug Kuyvenhoven

THAT the Wingham BIA Board hereby adopts the minutes of the April 16th, 2026, meeting, as presented.

CARRIED

5. PUBLIC MEETINGS/DELEGATIONS

None

6. FINANCIAL REPORT

a. Financial Statements Review

- Cash on hand is in good position
- Received bill for \$29,000 for second LED sign, as expected.
- All accounts receivable are in the 1-30 day range except for 1.

b. Cheques Written Review

- Motion to accept the financial report as presented and approve the cheques written.

Moved By: Doug Kuyvenhoven

Seconded: Ryan Fergusson

CARRIED

7. NORTH HURON COUNCIL REPORT

- New Recreation Director hired – Brandy Vincent.
- New business guide is now available and needs promotion
- Erth is buying Westario. Will take time to get permissions.
- CIP grant has gone to Great China House for facade work
- Council discussed the cemetery costs and petition – work to continue on analysis

8. BIA Board Members

- Chair Tiffin opened discussion on possible new members for the Wingham BIA Board. The entire Board must stand for re-election after the fall municipal elections.
- Several names were discussed, with a mandate to talk to people well ahead of time to give them a chance to learn more about the BIA operation.
- Chair Tiffin also provided an update on personal items that are expected prior to end of the BIA term.

9. Project Update

a. Recycling Update –

- i. Container in place behind Mennonite shed by car wash. However, there has been reports of non cardboard waste being dropped in.
- ii. Discussed solutions and decided to put a lock on, advising business owners of lock process from Waste Management through retail Mailchimp
- iii. A video surveillance may be installed at a later date if necessary.

b. Video Surveillance –

- i. Doug gave an update on the proposed camera to be used for video surveillance.
- ii. Decided to provide up to \$1,500 to purchase cameras for businesses, which will point outward and cover Josephine St. It was decided that the BIA would cover this cost as the surveillance will be along the street and not inside the store.
 1. Business owners may purchase more cameras from supplier at their own cost and setup for internal use.

MOTION: Moved by Doug K., 2nd by Mitch W to proceed with the purchase of cameras for businesses up to a maximum of \$1,500 total. **CARRIED**

8. CLOSED SESSION (IF REQUIRED)

None

9. OTHER BUSINESS

a. Curb Appeal

- i. Flower baskets expected to be installed May 29
- ii. Weeding taking place May 22
- iii. Duck Duck Juice has requested some work be done and will put owner in touch with Doug K.
- iv. CNR Bridge – moss – Mitch to talk to Trail Committee
- v. Other painting projects discussed.
- vi. Shrubs have been purchased for first LED sign.

b. Theatre Update

- i. Meeting was held with key people involved with theatre.
- ii. Alcohol has been served at some shows and fine tuning the process will continue.

- iii. Good discussion regarding how processes should be done.
- iv. One of the major promoters still has concerns regarding the booking process.
- c. Thank you notes to go to Phil Thompson Concrete for work removing old sign base and to Hurontel for the sim card donation.

10. ADJOURNMENT: 7:45 p.m.

Moved By: Dave Tiffin

Seconded By: Ryan Fergusson

THAT the Wingham BIA Board agrees that there being no further business before the Board, the meeting adjourn at 7:45 pm.

Next meeting – Thursday, June 18, 2026

CARRIED

Chair

Secretary