

Wingham BIA Board of Management Meeting Minutes

Thursday, Jan. 11/18

Present: Dave Tiffin, Jason Schiestel, Yolanda Ritesma-Teeninga, Christine McGrath, Sandy Walker, Doug Kuyvenhoven, Jim Snyder

Regrets: Lisa Hearnden, Dave Peers

Call to order at 6:36 p.m.

Motion to approve the agenda; Moved by Christine, 2nd by Sandy, passed.

J.Snyder declared conflict of interest on item 8a - banner purchase discussion.

Previous Minutes:

- Minutes of Nov. 23 meeting passed as read. Moved by Jason, 2nd by Jim.
 - Connie noted that the letter for CIP grant has been filed for the time being.

Finance:

- Jason reviewed the financial statements.
- Motion to move \$2,000 into Reserves to replace the across the street banners. Moved by Sandy, 2nd by Christine. Passed
- Letter to go to Maitland Welding & Machining for their donation of the Cenotaph railings. (DT)
- Motion to transfer project surpluses to cover over budget expenses. Moved by Jim, 2nd by Jim. Passed.
- Motion to accept the Treasurer's report and approve cheque payments. Moved by Sandy, 2nd by Jim. Passed.
- Motion to award \$20 in BIA Bucks to each of Tharon Riley and Chris Parks for volunteer services in 2017. Moved by Jim, 2nd by Jason. Passed.

2017 Goals:

- Reviewed goals list for 2017 and noted accomplishments.
- Discussed goal plans for 2018.
 - To be presented at AGM
 - Connie brought up Entrepreneurship Development project.

Budget 2018:

- Budget drafted for 2018. Will be brought to AGM.
- Motion to present the draft budget at the AGM. Moved by Jim, 2nd by Sandy. Passed.

Annual General Meeting Planning:

- AGM will be Thursday, Feb. 22 at the Knights of Columbus Lounge at 7:30 p.m.
- Reviewed draft agenda that will be issued to membership ahead of meeting.
- Discussed returning Board members and need for nominees.
- Connie will do the appropriate advertising.
- Yolanda will co-ordinate the awards.

Other Business:

- Associate members will be invoiced.
- Banners – Discussed cross street banner layouts. J. Snyder excused himself due to conflict of interest.
- Dave read email from Margaret Humpfrey noting the new owners of Bell's Pizza and thanking the BIA for all their work.

Adjourned at 9:10 p.m.

Next Executive Meeting – AGM, Thursday, Feb. 22, 7:30 p.m. Knights of Columbus lounge.