

Wingham BIA - Board of Management Meeting Minutes
Thursday October 17, 2019 @ 6:30pm at the Hot Stove Lounge

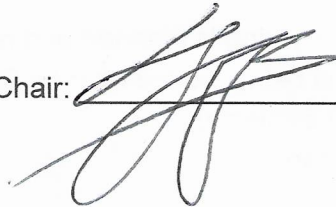
Present: Doug Kuyvenhoven, Jason Schiestel, Lisa Hearnden, Dave Tiffin, Paul Heffer ,
Annette Monsma

1. Welcome
2. Approval of Agenda - moved by Dave, second Lisa , carried
3. Approval of Previous Minutes
 - a. Approval of Sept 5 minutes - moved by Dave , second Dave , carried
 - b. Approval of Aug 15 minutes - moved by Jason, second Dave , carried
 - c. Approval of Oct 3 minutes - moved by Lisa , second Dave , carried
 - d. Approval of Sept 19 minutes- moved by Dave , second Jason , carried
4. Declaration of Conflicts of Interest - None Noted
5. Digital Main Street
 - a. The information Meeting went well.
 - b. Update - Dave T reported that its a work in progress , Bonnie & Leanne are to get back to him.
6. Financials - Jason
 - a. Financial statements were reviewed
 - b. Cheques written and reviewed - Motion approved by Annette, second Dave , carried
 - c. Nov 1 is the official date for Community Cash can be purchased until Christmas. Doug will put out a Mailchimp letting business owners know when they go on sale.
7. BIA Committees & Liaisons
 - a. Retail Committee -
 - i. Festival of Lanterns - Everything is planned and ready to go for Oct 25th
 - ii. Christmas Open House is being looked after by Chamelions - Lorraine McDougall and Margaret Schiestel
 - b. Radio Ads - no update from Jordan
 - c. Curb Appeal - Doug
 - i. Christmas Greenery to be done on Fri Nov 8th
 - d. Communications- Dave - no update
 - e. Economic Development - Dave - 3 new CIP applications were approved
 - f. Branding Wingham for Music - Doug - no report
 - g. NH Museum Committee - The committee is going to other museums to look at storage systems for archives, see what can fit, and get info on costs..
 - h. Wingham Community Connectors
 - i. Volunteer Fair planned for April 2020
 - ii. Mental Health Meeting Nov 20
 - i. Festival of Lanterns- Lisa - Listed with Haunted Huron and will receive a grant.
8. Coming Events

- a. Festival of Lanterns - Fri. Oct 25 @ 6:00pm
 - b. WTHT- Jim Cuddy - Sat. Oct 19 @ 7:30pm
 - c. WTHT- Rockin Through the Ages - Sun Oct 20 @ 2:30pm
 - d. Remembrance Day Memorial Service - Mon. Nov 11th @ 10:45am
 - e. Cruickshank Park - Lighting of the Christmas Lights - Fri Nov 15 @6:30pm
 - f. WTHT - Valdy - Fri Nov 15 @7:30pm
 - g. WTHT - Elvis concert & Christmas Dinner - Sun Nov 24 @2:00pm
 - h. Santa Claus Parade - Sat Nov 30 @10:30am
 - i. Motion by Lisa for the BIA to pay \$475 for insurance, 2nd by Jason, carried.
 - i. WTHT- Beard Family Christmas - Sun Dec 1 @2:30pm
 - j. WTHT- Michelle Wright Christmas Concert - Wed Dec 4 @ 7:30pm
9. Other business
- a. BIA Open/Closed Signs - Next reprint, Lisa will change "Closed" to "Please Call Again" which is a positive statement.
 - b. Fairy Doors - Lisa reported on a number of ideas for businesses to participate in the fairy doors along the community trail idea. Lisa to meet and talk to the Community Trails Committee to get their approval/support.
 - c. Wingham Curling Bonspiel - Dave made a motion for the BIA to sponsor the Bonspiel up to a max of \$400, seconded by Lisa 2nd, carried.
 - d. Huron County Accessibility Committee - Carol Leeming will be at our next general meeting on Nov. 7 to make a presentation on accessibility.
10. Next BIA General & Board meetings - (1st & 3rd Thursday of the month)
- a. BIA General Meeting - Nov 7 @8am
 - b. BIA Board & General Meeting - Nov 21 @6:30pm
11. Meeting Adjourned @ 7:45pm motioned by Lisa , 2nd by Annette, carried.

Date: _____

Chair: _____



Secretary: _____

