

Wingham BIA – Board of Management Meeting Minutes

Wednesday, May 17, 6:30 pm

Present: Dave Tiffin, Doug Kuyvenhoven, Annette Monsma, Joey Havers, Ryan Fergusson, Jim Snyder, Joey Havers (part of meeting)

Regrets: Carolyn Young, Mitch Wright

Guests: Reeve Paul Heffer, Joe Carter (Homecoming 2024)

1. Call to Order at 6:31 pm
 - a. Chair, Dave Tiffin, taking minutes in absence of Secretary, Carolyn Young.
2. Public Input - Opportunity for guests to speak up to 2 minutes on any agenda item.
 - a. None noted.
3. Approval of Agenda.
 - a. Moved by Doug K., 2nd by Jim S. to approve. Carried
4. Declaration of Conflicts of Interest
 - a. None Noted
5. Approval of Previous Minutes
 - a. Approval of BIA board meeting minutes – April 2023
 - i. Moved by Jim S., 2nd by Ryan F. Carried
6. Delegations
 - a. Joe Carter – Homecoming
 - i. Joe and Heidi carter are chairing 2024 Homecoming June 28- July 1, 2024
 - ii. Homecoming will be subcommittee of the Wingham Lions club rather than Committee of Council
 - iii. Rather than a large committee, various organizations will be hosting events and hopefully donating some profits back to community.
 - iv. Requesting that BIA organize something for Cruikshank Park.
 - v. Will have Joe back at Sept. meeting for an update.
7. Financial - Treasurer
 - a. Financial statements reviewed.
 - i. \$50,000 currently in term deposit to get higher interest rate.
 - ii. Moved by Ryan, 2nd by Jim to approve financials.
 - b. Cheques written – Motion to approve by Doug K., 2nd by Dave T. Carried
 - c. A/R review
 - i. One outstanding account of \$339. This is over 90 days and continues after many requests to pay.
 - ii. Chair to contact other BIAs on handling of delinquent accounts
 - iii. Motion – Chair to write letter to Finishing Touches informing of outstanding account and consequences of such, which is expected to be exclusion from BIA promotions until account paid by June 30 and cash up front for future. Moved by Doug K., 2nd by Annette M.. Carried
8. Council Update – Mitch Wright
 - a. Mitch unavailable, but submitted report to chair
 - i. North Huron will be flying the Pride flag in June.
 - ii. Pedestrian crossing and sidewalk project, in conjunction with Huron County, for easier access to McDonald's plaza.
 - iii. Approval passed for extension of outdoor patios
 - iv. Two grants approved for commercial façade upgrades. 176 and 258 Josephine St.
 1. BIA asked to remind business owners of funding up to \$10,000 available to cover 50% of costs.
 - v. Alice Munro Festival will run June 2-4 with event at Maitland River Church on June 3. Tickets available online.
 - vi. Musical Muskrat Festival returns, running June 9-11.

9. BIA Committees & Liaisons Updates
 - a. Retail
 - i. April Showers review
 1. Annette reported that things went well, but town is slow. Attributing to online shopping and relocation of Pharmasave.
 - ii. Sidewalk sales
 1. Email to go to retail group to set up sidewalk sales for last weekend in July, prior to long weekend.
 - b. Curb Appeal – Doug K.
 - i. Banners/flags
 1. Will be going up anytime now. Picked up by Public Works this week from Doug.
 - ii. Flower baskets
 1. Due the week after May long weekend.
 - c. Wingham Community Connectors – Dave
 - i. Volunteer fair requested to be annual event. Currently planned for Sunday, Sept. 24/24
 - ii. Looking for new chair/secretary. Christine Marshall is moving out of the area and will be missed.
 - iii. Demonstration Cricket matches scheduled for Saturday, June 17 at ballparks. This is an initiative in conjunction with Huron County immigration.
 - d. LED Sign
 - i. Belgrave Kinsmen request approved. Moved by Ryan, 2nd by Joey, carried
 - ii. The sign had a bad module, but was quickly repaired by Cox Signs under warranty.
10. Project Updates:
 - a. Mural
 - i. Carolyn Young was the BIA rep on the mural committee. She was unavailable for this meeting, but Chair Tiffin reported that the mural project was completed and unveiled on May 5. Very positive feedback from community to date.
 - b. Benches –
 - i. Doug K. reported that RFQs have gone out. Material to be recycled plastic with an arm rest at 1/3 part. Want RFQs back by end of May. Canadian suppliers. Subcommittee consists of Doug K., Ryan F. and Carolyn Y.
 - c. Other – Alice Munro
 - i. Chair Tiffin reported that Huron County Library and Huron County Museum are working with Verna Steffler to provide a display at the Alice Munro Library. Steffler an county personnel meeting to view items available to determine scope and contents of display. More information to come at future meetings.
11. Other business/new Businesses
 - a. Libro –
 - i. Carolyn Young sent information regarding a Business After 5 event to be held Tues, July 11 from 5:30 to 7:30 p.m. at Libro in Wingham. More details and information to be sent to NH Council, BIA and businesses. Demetri Makrakos will be speaking regarding housing and employment outlooks.
 - b. Theatre
 - i. Short discussion regarding process of ticket sales.
 - ii. Update on upcoming shows at Town Hall Theatre. Noted that restaurants in particular see an increase in business when shows are running.
12. Next BIA Board Meeting – Thursday, June 15, 6:30 p.m. – Hot Stove Lounge
13. Motion to Adjourn at _7:55 Jim S.

Chair – Dave Tiffin

Secretary – Dave Tiffin for Carolyn Young