

MINUTES OF THE WINGHAM BIA BOARD MEETING



Date: August 15, 2024

Time: 6:30 pm

Location: Hot Stove Lounge

MEMBERS PRESENT:

Dave Tiffin, Chair
Doug Kuyvenhoven, Treasurer
Mitch Pyke
Mitch Wright, Council Representative/
Vice-Chair
Ryan Fergusson
Jim Snyder

OTHERS PRESENT: Paul Heffer
REGRETS: Joey Havers, Annette Monsma

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1. **CALL TO ORDER:** Being no attendees for General Meeting, the BIA Board meeting was called to order at 6:30 p.m.

2. **CONFIRMATION OF THE AGENDA**

MOVED BY: Jim Snyder
SECONDED BY: Mitch Wright
THAT the Wingham BIA Board hereby accept the Agenda as presented for the August 15, 2024 meeting.

CARRIED

3. **DISCLOSURE OF PECUNIARY INTEREST:** None noted.

4. **Motion to declare Ryan Fergusson as Secretary for this meeting:** Moved by Chair Tiffin, 2nd by Doug Kuyvenhoven, **CARRIED**

5. **MOTION TO RECEIVE MINUTES OF PRIOR MEETING**

MOVED BY: Mitch Pyke
SECONDED BY: Jim Snyder
THAT the Wingham BIA Board hereby adopts the minutes of the June 20, 2024 meeting, as presented.

CARRIED

6. **PUBLIC MEETINGS/DELEGATIONS:** None in attendance.

7. **BUSINESS ARISING:** Marla Valdez is going to consider joining the vacant secretary board position. Marla will advise her decision by next meeting. If Marla declines, a mail

chimp will be sent out that the BIA board is looking to fill the vacant secretary position for the remaining term.

8. CORRESPONDENCE:

- a. BIA Huron County Summit – Huron County Chamber of Commerce is hosting a BIA Summit Sept. 30 from 9:00 a.m. to 1:00 p.m. in Clinton. Encouraging members of BIAs (boards and members) and municipal staff to attend. Kay Matthews of OBIAA will be keynote speaker.
- b. **MOTION to PAY \$20 FEE FOR WINGHAM BIA MEMBERS PLANNING TO ATTEND:** Moved by Dave Tiffin, 2nd by Jim Snyder **CARRIED**

9. FINANCIAL REPORT:

- a. New process for BIA Bucks (formerly Community Cash) outlined by Treasurer. Doug K. will send out information on new process.
- b. Finance statements were presented and reviewed by Treasurer Kuyvenhoven.
- c. Accounts Receivable were reviewed.
- d. **MOTION TO APPROVE FINANCIAL REPORT & CHEQUES WRITTEN.** Moved by Jim Snyder, 2nd by Mitch Wright **CARRIED**
- e. **MOTION TO ADD THIRD SIGNATURE FOR LIBRO CHEQUING ACCOUNT:** Ryan Fergusson nominated and accepted. Moved by Mitch Wright, 2nd by Jim Snyder. Libro will be advised that signers are now Doug Kuyvenhoven, Dave Tiffin with Ryan Fergusson as backup if one of others unavailable. **CARRIED**

10. COUNCIL UPDATE:

- a. Town Hall Theatre rental agreement has been passed. Looking toward Memorandum of Understanding for BIA oversight. Discussion that there should not be RFP required as BIA is Committee of Council and not outside interest.
- b. Jewelz' Designz, Thaiville and Touch of Class have received approval for façade improvements through Community Improvement Plan (CIP).
- c. Hutton Heights moving forward. 160 lots consisting of single dwelling, townhomes and apartments. 2-3 years.
- d. Request to Council to run the booth at the arena. This will be RFP process.

11. COMMITTEE REPORTS:

- a. **Curb Appeal: Doug Kuyvenhoven**
 - i. Blyth Printing working on south end Welcome to Wingham sign
 - ii. Replaced Josephine St benches being refurbished and will be placed along walking trail.
- b. **Retail: - Joey Havers unavailable**
 - i. Sidewalk sales seemed to go well.
 - ii. Joe and Heidi Carter have stepped up to lead Festival of Lanterns. Mark McDougall and Lisa Hearnden will assist with input.
- c. **Projects:**
 - i. Wifi and video surveillance being test. Dave T has information from Goderich, Central Huron and OPP regarding policies. Expect to present to Council at future date.

12. OTHER BUSINESS:

- a. Dave Tiffin reported that the Vance Fund will open for applications on August 19 for 6 weeks.

CLOSED SESSION (IF REQUIRED): N/A

ADJOURNMENT

MOVED BY:

SECONDED BY:

THAT the Wingham BIA Board agrees that there being no further business before the Board, the meeting adjourn at 7:32 p.m.

CARRIED

Chair

Secretary