



## **MINUTES OF THE WINGHAM BUSINESS IMPROVEMENT AREA GENERAL MEETING**

**Date:** October 16, 2025

**Time:** 6:30 pm

**Location:** North Huron Wescast Community Centre – Hot Stove Lounge

**Call to Order:** 6:35 pm

**General Discussion:** None

**Adjournment:** 6:35pm

=====

## **MINUTES OF THE WINGHAM BUSINESS IMPROVEMENT AREA BOARD MEETING**

**Date:** October 16, 2025

**Time:** 6:35 pm

**Location:** North Huron Wescast Community Centre – Hot Stove Lounge

### **Members Present:**

Dave Tiffin, Chair  
Doug Kuyvenhoven, Treasurer  
Jim Snyder  
Ryan Fergysson  
Amanda Martyn, Secretary

### **Regrets:**

Jim Snyder, Mitch Wright

### **Others Present:**

Paul Heffer, Douglas Borowski

---

**1. CALL TO ORDER:** 6:35pm

### **2. CONFIRMATION OF THE AGENDA**

**Moved By:** Dave Tiffin

**Seconded By:** Doug Kuyvenhoven

THAT hereby accept the Agenda, as presented, for the October 16<sup>th</sup>, 2025 meeting.  
One addition – approval of meeting dates for 2026 (#6).

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST** - None Noted

#### **4. MOTION TO RECEIVE MINUTES OF PRIOR MEETING**

**Moved By: Dave Tiffin**

**Seconded By: Ryan Fergusson**

THAT the Wingham BIA Board hereby adopts the minutes of the September 18<sup>th</sup>, 2025 meeting, as presented.

**CARRIED**

#### **5. PUBLIC MEETINGS/DELEGATIONS – Nothing to report**

#### **6. 2026 MEETING DATES**

**Moved By: Dave Tiffin**

**Seconded By: Doug Kuyvenhoven**

A list of meeting dates approved for 2026. BIA Board meetings are to continue on the 3<sup>rd</sup> Thursday of every month with the exception of the summer break in June.

Annual General Meeting (AGM) is scheduled for February 2026. More below.

**CARRIED**

#### **7. FINANCIAL REPORT**

##### **a. Financial Statements Review**

**Moved By: Ryan Fergusson**

**Seconded By: Dave Tiffin**

Financials were sent out as of the end of September for review. Accounts receivable low, cash in bank is up. Income vs Expenses: income \$37K (BIA levies, member fees, Red Grant and digital sign revenue), expenses \$6K year to date (community events, main street improvements, town décor etc). Note that under Retail Promotion Revenue there was an expense that carried over from 2024 for the Christmas Promotion. Budget vs Actual (page 3) – we've spent less than budgeted in some areas.

##### **b. Cheques written**

List of transactions was provided and reviewed.

**CARRIED**

##### **c. BIA Bucks Promotion**

Offering a 10% discount. Up to a 30K limit. Available November 1<sup>st</sup> – December 24<sup>th</sup>. A mail chip will be going out. Dave is to advertise via email and Facebook. We need to work to get the word out. LED sign will also advertise promotion. The BIA Bucks will be available to order online.

#### **8. NORTH HURON COUNCIL REPORT**

In the absence of Mitch Wright, Dave Tiffin did provide a brief update:

- Paving – town hall and side streets are coming along well, should be finished shortly

-Wellness Hub – Cotreva approached the Township. They are wanting to offer employees a plan for people to go into the complex for exercise and well being through the fitness centre.

-Blyth Campground – the dumping station in Blyth is beyond fixing so they will be looking at going new

-Budget – The Township has been busy with the 2026 budget and planning

-Nelson Santos (CAO) – has been making his presence known and has been out and about, volunteering, it hasn't gone unnoticed and he has been a great addition to the Township

## **9. CURB APPEAL**

- a. **Hydro Poles**– Sepoy has installed 6 power outlets for snowflakes based on previous quote provided. Sending a letter of thanks. Will look to order snowflakes beginning of 2026 (we can't get them this year) as well as banners. Plan to have 6 more banners for spring.

## **10. Annual General Meeting**

- a. **Date/Time** - Planned for Thursday February 19<sup>th</sup> at 7:00pm. Location to be the Knights of Columbus Lounge with Sue.
- b. **Agenda** - Dave will work on getting the agenda together and will try to have draft prepared for next meeting. We will also need a draft budget and to have a discussion on award winners in preparation to finalize in January 2026.
- c. **Awards** – The following categories are to be considered: Lifetime Achievement, Volunteer, Civic Improvement, and New Business
- d. **Notices to Membership** – will go out via mail chip
- e. **Board Members** – We can have up to 8 members. Looking for nominations (they can try it for a year), we will put the word out and advertise. A retail member would be a great addition.

## **11. EVENTS UPDATE**

- a. **Festival of Lanterns** – Friday October 24<sup>th</sup>
- b. **Cruickshank Park Lighting** - Friday November 14<sup>th</sup>,
- c. **Volunteer Showcase** - Wednesday November 5<sup>th</sup> at 6:30pm. Blyth Memorial Community Hall. Any volunteers can attend.

## **12. VANCE FUND UPDATE**

Applications are in for review and the portal is now closed. 4 for recreation, 4 for religious/church. Considering improvements to the ball parks (lights etc.), the walking bridge, and a sound system at the complex. They will be meeting again on October 27<sup>th</sup> to review.

## **13. OTHER BUSINESS**

-None Noted

## **14. CLOSED SESSION (IF REQUIRED)**

## **13. ADJOURNMENT**

**Moved By: Dave Tiffin**

**Seconded By: Ryan Fergusson**

Next meeting is Thursday November 20<sup>th</sup> 2025.

THAT the Wingham BIA Board agrees that there being no further business before the Board, the meeting adjourn at 7:20pm.

**CARRIED**

---

Chair

---

Secretary